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How to Share the Value of Attending the Co-Located Conference with Your Leaders

GENERAL TIPS

• Prepare a plan to show your leader how your duties will be covered while you’re at the conference. Include who will cover for you as well as any other relevant details.

• Focus on the specific conference benefits/value you will bring back to your team (see below).

• Review the conference agenda and select the concurrent sessions you believe will bring the greatest benefit to you and your colleagues.

• Review and customize the sample letter on page 4.

• Review and complete the expense worksheet on page 5.

Remember, the reasons listed here are suggestions only. Be sure to include any other reasons to attend this conference that would be considered of value by your Leader.

REASONS WHY YOU SHOULD ATTEND THE CO-LOCATED CONFERENCE THIS YEAR:

Here are some compelling reasons for you to attend this year’s conference. Consider adding these to supplement the information in the letter to your leader.

• All in-person attendees are able to choose from more than 120 concurrent sessions and will have access to 20 pre-selected concurrent sessions via the virtual access platform. Each concurrent session provides the opportunity to meet with change makers and connect with the speakers and other attendees!

• You’ll be able to choose tracks and sessions from two ANCC Programs — the ANCC Magnet Recognition Program and the ANCC Pathway to Excellence Program — for the price of one.

• You’ll be able to share everything you learn with your team and your organization.

• You’ll learn strategies to create a positive practice environment; improve employee engagement, patient experience, patient outcomes; and transform your organization’s culture. For example:
  — UNDERSTAND the long-term value and return on investment of becoming a Pathway to Excellence or Magnet organization (or dually designated!) and how to achieve this distinction.
  — LEARN how to align your nursing environment to the Pathway to Excellence framework and Magnet model’s practice standards, increase nurse engagement, and improve organizational and patient outcomes.
  — NETWORK with nursing colleagues from Pathway and Magnet designated organizations, as well as applicant organizations, across the globe.

• If you meet continuing nursing education eligibility requirements, you may earn nursing continuing professional development credit for concurrent and poster sessions. Those attending the in-person event may earn up to 44 contact hours; those attending the virtual-only option may earn up to 28 contact hours. On-demand virtual sessions are available until December 2, 2022.
Sample Letter

[Date]

Dear [leader’s name]:

The 2022 co-located ANCC National Magnet Conference® and ANCC Pathway to Excellence Conference® will be held October 13-15, 2022 in Philadelphia, Pennsylvania. This conference will provide a great opportunity to learn from innovative leaders in health care and take back proven solutions to address our toughest nursing challenges.

Here’s how the conference can benefit my team:

• I’ll attend powerful general sessions to learn strategies to improve workforce morale, resilience, and passion. For instance:
  — Colonel Nicole Malachowski, is an accomplished military leader, combat veteran, the first woman pilot on the Thunderbirds Air Demonstration Squadron, a White House Fellow, and inductee into both the National Women’s Hall of Fame and the Women in Aviation International Pioneer Hall of Fame. When her distinguished career came to an end from a devastating tick-borne illness that left her struggling to speak or walk for almost nine months, Col. Malachowski fought back against overwhelming odds and prevailed. Today, she inspires audiences to rethink the challenges they face every day, and to go beyond resilience to become resurgent.
  — Ben Nemtin, is a mental health advocate, and inspires audiences to fight the stigma of mental illness by encouraging open, honest conversations. By showing how his own vulnerabilities have become his strengths and underlining that all humans struggle, he gives others the courage to talk about their own internal battles and normalizes the conversation. An acclaimed keynote speaker, Ben has presented his ‘5 Steps to Make the Impossible Possible’ to business conferences and corporate leadership teams around the world.
  — Simon T. Bailey is a motivational speaker on the power of sustainable transformation. He has over 30 years of experience in the hospitality industry, is a prolific author and Hall of Fame Keynote Speaker that has worked with some of the biggest brands. Simon connects with audiences on many levels with a relevant message that resonates beyond the stage to deliver practical strategies and impacts real lives.

• I will choose from more than 120 concurrent sessions to gain valuable strategies that I will then share with my team, on topics such as:
  — Structural Empowerment
  — Exemplary Professional Practice Strategies
  — New Knowledge, Innovations, and Improvements
  — Transformational Leadership
  — Professional Development
  — Safety and Quality
  — Shared Decision-Making and Leadership
  — Well-Being and Mental Health

A detailed cost breakdown is attached. It includes the registration fee as well as travel, hotel, and transportation expenses. I’ve also prepared a staffing plan to cover my absence while I’m gone.

I hope you’ll agree — the 2022 co-located ANCC National Magnet Conference® and ANCC Pathway to Excellence Conference® is a wise investment that we can’t afford to miss!

Thank you for your consideration.

Sincerely,
# Expense Worksheet

To plan your trip and prepare this Expense Worksheet, visit [magnetpathwaycon.org](http://magnetpathwaycon.org) for the latest fees, housing links, safety protocols, and more.

<table>
<thead>
<tr>
<th>Expense</th>
<th>Explanation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fee (Include any additional fees associated with preconference sessions you wish to attend.)</td>
<td>Registration fee includes 1. 2. 3</td>
<td>$</td>
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<tr>
<td>Airfare</td>
<td>Air mileage points available to offset airfare?</td>
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</tr>
<tr>
<td>Lodging/Hotel (Please use only the housing links found on the conference site.)</td>
<td>Number of nights, room rate, taxes</td>
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</tr>
<tr>
<td>Transportation Fees</td>
<td>Taxi/car rental/airport shuttle</td>
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</tr>
<tr>
<td>Mileage/Parking Reimbursement</td>
<td>Driving to the conference or to the airport for your flight? Other modes of transportation?</td>
<td>$</td>
</tr>
<tr>
<td>Food per Diem</td>
<td>Refer to your company’s policy on food per diem</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Subtotal</th>
<th>$</th>
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<tbody>
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<td>x Number of Employees Attending</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$</td>
</tr>
</tbody>
</table>
Visit the 2022 co-located ANCC Conference

- Registration Details
  - In-Person
  - Virtual Access
- Key Dates
- Group Registration
- Balance Due
- Substitutions
- Badge Pickup

- Registration Cancellation
- Registration Support
- Safety Protocols
- CNE Info
- FAQs
  - In-Person
  - Virtual Access